

# Garfield Heights City Schools LPDC

Minutes of LPDC Meeting:

March 3, 2020

**Present:** **Kim Barber:** High School Representative, **\*Rob Keshock:** William Foster Representative, **Nora Lopez:** Elmwood Representative, **Leah Keefe:** Middle School Representative, **Julie Frederick:** Maple Leaf Representative, **Sean Patton:** Central Office Representative, **Jill Frimel,** Administrative Designate, **Bryan Petsche,** Administrative Designate

*\*Chairperson*

**Not Present:** **Ashlee Ward,** Administrative Designate

## IPDPs (Individual Professional Development Plans) Presented and Approved:

**Elmwood:** A. Klamer, A. Graham  
**William Foster:** none  
**Maple Leaf:** M. Zappola  
**Middle School/L. Ctr:** B. Reid, C. Rickus, S. Routh, S. Ullemeyer  
**High School:** S. Benjamin  
**Administration:** B. Morris

## IPDPs Presented and NOT Approved:

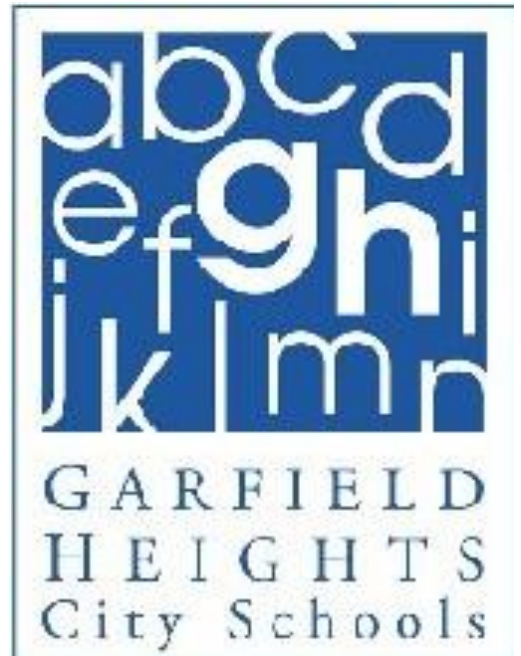
none

## Verifications Presented and Approved:

**Elmwood:** **C. Angello** (3 sem hrs: Notre Dame College-ED594T Teaching Students From Poverty K-12 11/19)

**William Foster:** **C. Bose** (30 contact hrs: EOA -- Garfield Heights PD 2/20; **and** 48 contact hrs: EOA -- School Psychologist Binder Project 2017-2018 11/2017; **and** 3 semester hrs: Andrews University -- 21st Century Tools 11/2017; **and** 11 contact hrs: EOA -- ESC and State Support Team IEP and ETR Essentials 3/20; **and** 5 contact hrs: EOA -- Cleveland Association of School Psychologists 3/20); **D. Copeland** (3 sem. Hrs: University of La Verne -- EDUC 718L Tech Tolls for the Classroom 11/19); **J. Schmalz** ( 3 sem. Hrs: Bowling Green State University -- EDIS 6450 Transition School - Adult 2/17; **and** 3 sem. Hrs: Bowling Green State University -- EDAS 6260 leadership and Law in Spec. 5/17) 11 contact hrs: EOA -- ESC and State Support Team IEP and ETR Essentials; **and** 5 contact hrs: EOA -- Cleveland Association of School Psychologists

**Maple Leaf:** **D. Drennan** (6 contact hrs: 2019 Ideastream Technology and Learning Conference 11/19)



**Middle School/L. Ctr:** none

**High School:** **C. Grant** (6 sem hrs: Dominican University of California--EDUX 9965 Teacher Empowered Learning 5/19); **J. Cunningham** (3 CEUs: EOA--CSU mentor teacher 5/19)

**Administration:** none

**Activity Proposals Presented and Approved:**

**Elmwood:** **S. Pastor** (42 contact hours EOA wksp- Anita Archer- Train the Trainer - Explicit Instruction- Effective, Efficient Instruction in Literacy) **M Neluna** (3 sem hrs Colorado State University Pueblo-- ED 501 Emotional Intelligence-- Why Can It Matter More than IQ?)

**William Foster:** **C. Bose** (11 contact hrs: EOA wksp -- ESC and State Support Team IEP and ETR Essentials; **and** 5 contact hrs: EOA wksp -- Cleveland Association of School Psychologists)

**Maple Leaf:** **C. Baxter** (4 sem hrs: Ashland University--Explicit Instruction and Effective and Efficient Teaching in Literacy)

**Middle School/L. Ctr:** **S. Routh** (38.5 contact hours: EOA wksp-- Anita Archer: Train the Trainer Explicit Instruction- Effective, Efficient Instruction in Literacy)

**High School:** none

**Administration:** none

**District-Wide:** none

**Activity Proposals Presented and NOT Approved:**

n/a

**License Renewals Processed:**

**Elmwood:** none

**William Foster:** **M. Flood** (Renew - 5 Year Professional Elementary (1-8) License); **S. Mercsak** (Renew - 5 Year Professional Early Childhood (P-3) License); **J. Schmalz** (Renew - 5 Year Professional Intervention Specialist (K-12) License)

**Maple Leaf:** **J. Molnar** (Renew- 5 Year Professional Elementary (1-8) License)

**Middle School/L. Ctr:** none

**High School:** **K. Sroka** (Renew - 5 Year Professional Pupil Services License)



**Administration:** L. Tranter (Renew- 5 Year Professional Supervisor License **and** Renew- 5 Year Elementary Principal (K-8) License **and** Renew- 5 Year Professional Elementary (1-8) License)

**Notifications of Application for Advanced License:**

Elmwood: none  
William Foster: none  
Maple Leaf: none  
Middle School/L. Ctr: none  
High School: none

**Verification Forms for Educator Leaving / Entering District:**

**Entering:** none

**Leaving:** none

**Notes:**

- 1. Application hold time -- ODE limits hold times for applications to 60 days. Applicants who fail to submit required eligibility documentation within 60 days will receive a message stating the Department is declining their applications. Applicants are charged a non refundable \$25 processing fee for each application declined by the Department. PLEASE NOTE that when an e-signer declines or does not sign an application for any reason, the candidate is not charged a processing fee. Applicants may resubmit their applications with the required information.***
- 2. Advanced License Renewal Policy: If you are NOT renewing your Senior or Lead Advanced license, then you will need to renew your past/expired Professional license. Those of you who choose to renew the Senior or Lead Advanced licenses will have to complete the Master Teacher program, again, and then provide documentation of completion to ODE at the time of the renewal. ODE will NOT process your license without it. If you attempt to renew the advanced license without completing the Master Teacher program, there will be a FEE charged for incorrect license application processed. Please share your license renewal information with your LPDC representative accordingly.***



3. ***ODE Policy: As of February 28, 2015, license applicants will be able to upload official documentation in the form of college transcripts to their license renewal application instead of mailing paper documents.***
4. ***The process for ALL license renewal applications at ODE is now digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download ONLY once the renewal process is complete.***
5. ***All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.***
6. ***You must have an approved IPDP on file in order to have any professional development approved by the LPDC.***
7. ***If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please PRINT the minutes for your own personal professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.***
8. ***ALL staff members please read the Monthly LPDC minutes after each meeting to make sure proposed IPDPS, Activity Proposals, Verifications and other business has been addressed /approved.***
9. ***The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.***
10. ***We are required by law to report identification attached to all decisions. For any IPDPS, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made. If you choose to appeal a decision, please submit an appeal form found at the LPDC website.***
11. ***All LPDC forms, helpful information and PD Express can be located at the GHCS district Website under the LPDC location.***

